

CCN HOA Architectural Control - Request for Change

Instructions:

1. Submit a **Home Improvement Request** form from the website at **ccnhoa.org**
2. Print this form. Fill it out completely. Make a copy to keep. Attach paint color samples and/or drawings. Deposit in drop box outside at 295 E Calle Herboso.
3. The Architecture Committee will respond ASAP. Your request will be approved, denied, or returned for more information.
4. You can start your project when you receive signed approval from the Architecture Committee.

Type of project: ____ Architectural ____ Paint ____ Landscape **Date of request:** _____

Owner's name: _____ **Phone:** _____

Address: _____ **Lot number:** _____

Email address: _____

Description of work to be done: _____

Estimated completion date: _____

Please include drawing of location on the property, including all dimensions.

Type of material to be used: _____

Paint colors: (Must attach sample color chips) _____

Signature: _____

***** Do not write below this line*****

Request received: _____ Approved: YES _____ NO _____ Date: _____

Site visit: _____ CCN HOA Signature: _____

Response: _____

This committee shall in no way be responsible for any defects in these plans, workmanship, or structural damage. Approval is for these changes only. Additional changes must be requested on another approval form.